

2010 Submission Guidelines
Rhythm of the Home online magazine
rev. 3/2010

Queries

We encourage you to send a query prior to your submission of a project or article. A query is a short summary of your intended submission, and additionally can provide some indication as to the quality of your work or photography. We strive to respond to all queries in a prompt time frame, but due to a high volume of email, we recommend that you contact us again if you have not received follow-up within 7 days. The earlier you get your submission query in, the more opportunity we may have with you to work on your concept and thus increase your chances that your piece will be accepted.

We welcome all unsolicited articles and projects, but articles with a proper query will be given priority.

Acceptance

All submissions will go through an acceptance process following the final submission deadline. Please be aware that acceptance of your query in no way guarantees that you will have a submission accepted into the magazine. Due to an increasing volume of submissions, content on the magazine will be limited and the caliber of each submission will have to be of a certain level to be considered.

File Formats

When submitting an electronic file, please save your article as a Word/ OpenOffice/Google document and e-mail it as an attachment. If you do not have access to these programs, please contact us and we can identify the best format to use.

Please thoroughly edit your work for spelling and grammatical errors.

Please indicate within your document the placement of your photos. You may use parentheses to indicate the placement of a photo. For example (spottedcat1.jpg).

Please send the accompanying photos as .jpg files. Files should be named with the title of your project and a number (spottedcat1.jpg, spottedcat2.jpg, spottedcat3.jpg). Files should be sent as an attachment to your document, and not embedded within it.

Content and Suggestions

We recommend that essays run 500 to 2,500 words. Projects and recipes need only be as long as is necessary to adequately convey your purpose. We suggest that projects and recipes contain some introductory commentary.

Please be cognizant that Rhythm of the Home is divided into four categories: warmth, play, celebration, and connection. We feel confident that most pieces will fit nicely into one of these sections. Consider approaching your submission with a specific category in mind.

Consider the season for which you are submitting, and please work to incorporate at least some element of the season into the piece, and consider how your project or thoughts are relevant to the season.

Please do not send us an article that you have already submitted elsewhere. If you have a project you have hosted on your own site/blog and you wish to submit it for publication in Rhythm of the Home, it should be removed once your submission has been accepted, and for the duration of the season in which it is published.

As a courtesy to the magazine, please share a link to the magazine from your blog during the season in which you have a published piece.

Project photography is strongly encouraged. A minimum of one photo of the finished project is necessary, but accompanying photos of the process are also welcomed.

Feature and non-fiction pieces are most likely to be considered with at least 1-2 accompanying photographs.

Submission to the magazine is considered a tacit agreement that the work you are submitting, including photography, is solely your own work unless otherwise indicated.

We reserve the right to edit your work, and submission of your work is an agreement that you are releasing the work to us. We will do our best to contact you if we choose to make changes to your work that would alter the intention or focus of the piece. Please refrain from submitting this work for publication elsewhere for three months following publication of your piece.

Bionote

Please include a brief bionote (1-2 sentences) at the end of your submission, so that we can include it if your project or article is used. If you wish to link to a blog or a store in your bio, please indicate the address in parentheses.

For example: Laka is a spotted cat and blogs at Spotted Cat (<http://www.spottedcat.blogspot.com>)

We cannot be responsible for intuiting your links for you.

A small quality bio photo is also required as an attachment in your email submission. This photo should be a minimum of 150x150 at 72dpi.

Photography

Photography has become a very important part of the look and feel of Rhythm of the Home. Good

photography is essential to completing each piece within the magazine. Photography instruction is beyond the depth and breadth of these submission guidelines, but we have included the following recommendations.

Please take photographs in good natural lighting. If taking photographs inside, consider the time of day when your home receives the best natural light, and plan accordingly. Photos taken with a built-in flash are unlikely to meet the needs of this publication.

Photographs should be clear and bright, and should fully represent the project or article that you are submitting.

Your photographs should be sent as an attachment, at a high-quality resolution. Please do not shrink photos before sending unless the photo's file size is larger than 2MB. Your photos need to be a minimum size of 600x600. If you have questions about photo quality, do not hesitate to contact us.

Do not add any text on your photos, or add borders of any kind.

We reserve the right to crop and/or color correct photos for the best presentation within the magazine. Jpg format is recommended. We reserve the right to use your submitted photographs as we choose in your piece, and for marketing of the magazine.

Checklist

- Full name
- Email
- Geographic location
- Name of your blog/site/shop and link
- Title of your project
- Intended category of your project (warmth, play, celebration)
- File attached in word, google doc, or plain text format – intended placement of photographs should be noted in text as described above.
- Photos attached in .jpg format, appropriately labeled
- Brief bio note
- Bio photo

Submissions without all required elements in the checklist may not be accepted.
